

419.448.7699 www.tiffincarmies.com Tiffin, Ohio

Wedding Reception

at

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Camden Falls

Policies & Rental



419-448-7699

"It's Your Day."

Like us: www.facebook.com/CamdenFalls www.facebook.com/Carmies

www.tiffincamdenfalls.com

2460 S. SR 231 T iffin, OH 44883

Welcome to Camden Falls

Camden Falls Motto is <u>"It's Your Day!"</u>

Camden Falls Reception & Conference Center would like to offer our best wishes and congratulations to you on your upcoming wedding. We know how exciting your day will be for you and it would be a privilege for us to help you with your plans.

To acquaint you with our services, we have one of the area's most beautiful settings with over 7 acres of land for many options for your special day. Camden Falls combines functional and convenience with a touch of elegance. We accommodate from 50 up to 550 guests with the capability of dividing into 2 separate, private receptions areas. Camden Falls has brand new options to rent our facility. Your can rent our hall only and provide your own catering or you can utilize our Carmie's Catering and providing a variety of exceptional food. We have air-conditioned rooms, black cushioned chairs, dimmable lights, outside pavilion for cocktail parties as well as ceremony sites, handicap ground level facility, inside and outside bar options, paved and well lit parking lot shared with the Tiffin Hampton Inn, WIFI and much more. Added to either room rental includes full set-up & clean-up of Camden Falls tables/chairs and ceremony site chairs. WE allow day before setup at N/C if available. (See mgr for details) Tables are both 60" rounds, 6' / 8' rectangles and Bistro tables and linens come included with all Carmie's Catering packages. Guests have the option to build their reception and add flatware, linen napkins, chinaware, cake plates, appetizer plates and much more. Required with our facility is our bar services. We hold a liquor permit which doesn't allow any outside alcoholic beverages which includes non-alcoholic beverages.

Guests can enjoy the additional outdoor beauty of our gazebos, walking paths, and landscaped fountains. Our professional and experienced staff has helped many couples plan an outdoor wedding ceremony at our complex. We assist all brides and grooms in selecting a perfect wedding reception menu and can also recommend photographers, DJ's, florists, limousines, and many additional services to help you with your wedding plans.

Located within Camden Falls is Carmie's BBQ & Grill, a great location to host your bridal showers, rehearsal dinner, and pre or post-reception. Relax with friends and family either in our restaurant or on our patio. Carmie's offers causal atmosphere, paramount service and a variety of delicious foods. Located inside is "The Pig Pen", or Camden Falls Pavilion a great area for relaxing semi-private dining area with accommodations for up to 40+ guests. Both the restaurant and "The Pig Pen" serve a full menu of great-tasting favorites.

Adjacent to Camden Falls and associated with our complex is the Tiffin Hampton Inn. Amenities include free hot deluxe breakfast, complimentary high-speed wireless internet access, indoor heated swimming pool, fitness facility, "Cloud Nine Bedding", and a spacious hospitality room perfect for bridal showers and pre-wedding gatherings. With many additional guests services, the Tiffin Hampton Inn is the perfect choice for a "home-away-from-home" for your out-of-town guests.

Contact our sales and catering staff at 419-448-7699 to reserve your date(s) and schedule an appointment to tour Camden Falls Reception and Conference Center. Experience our red-carpet service and see how Camden Falls, Carmie's, and the Tiffin Hampton Inn can be "A Winning Combination" for your perfect wedding celebration.

We look forward to hearing from you soon. Best Wishes and Congratulations, and remember at Camden Falls our Motto is "It's Your Day!"

Cordially, Camden Falls Reception and Conference Center Adam F. Smith Owner

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Banquet Prices

Room Rentals and Room Capacities

Great Hall, Northern or Southern Hall Round Tables, 6ft, 8ft rectangle tables and black padded chairs included with rental as well as setup and cleanup of that product. White linens are included only if you use Carmie's Catering. Excluding any A' La Carte menu. All Room rentals have a service charge of 19% /local tax

<u>Great Hall</u>

Seats up to 550 guests

Minimum of 250 guests.

Base time is 5 hours

Hall fee of \$3,600 without catering—\$1,800 with catering Additional hour may be purchased at \$250 per hour, with cut-off time of 12am.

Northern or Southern Hall

Seats up to 240 guests

Minimum of 50 guests.

Base time is 5 hours

Hall fee of \$1,800 without catering - \$900 with catering Additional hour may be purchased at \$250 per hour, with a cut-off time of 12am.

Holiday Hall Fee = Double standard rate to include a total of \$5,000 food and beverage.

<u>**R/D at Camden Falls or Carmie's**</u>

Northern or Southern FREE Room Rental

Camden Falls Patio FREE Room Rental

Ceremony and Reception at Camden Falls

Outside Pavilion - \$100 (must rent chairs)

Camden Falls Pavilion Ceremony Only

Rental \$300 Additional information on next page

CFalls Court Yard Ceremony Site: (Brand NEW)

\$150 / 2 hour rental (100 guests or under—chair rental optional at \$2/ea)
\$150 Deposit (plus service charge 19%/local tax)
\$300— CFalls Court Yard Reception Rental without Carmie's Catering
\$150— CFalls Court Yard Reception Rental with Carmie's Catering
See additional information on next page

Rehearsal Dinner Room Rates

The Pig Pen Max 50 Guests	\$500
Northern/Southern Hall Max 125 Guests	\$225
Camden Falls Patio	\$225
Max 125 Guests	

Perks and Promotions

Perks: (Please feel free to use these rooms more than once)

FREE Champagne toast for the head table

FREE Room Rental for rehearsal dinners

FREE Room Rental for bridal showers

FREE Room Rental for baby showers

Free Room Rental for anniversary party

Room blocks available at Hampton Inn - No Charge

Invited to our Taste Testing Extravaganzas – No charge up to 6 guests (Last Sunday in January)

Hands-on management from start to finish for All inhouse events

<u>Promotions</u>

\$200 off room rental for any Friday booking for wedding receptions during the entire year of 2025 and 2026

\$200 off room rental for any Saturday booking for wedding receptions during the months of January—April, 2025 - 2026

Book your 6th hour 1 month in advance to receive \$50 off the \$250 overtime fee for room rental only.

\$200 off room rental for Sunday wedding receptions (Excludes Holiday Weekends)

15% off room rental for wedding reception for military discount (reservist, active duty and veterans)



Camden Falls Pavillon Ceremony Only Rental

Best wishes and congratulations on your upcoming wedding ceremony. We know it's a very special time for you and would be honored to have you host your ceremony here at Camden Falls Reception and Conference Center. We also understand that you may already have your reception hall booked at another location, but would love to host your special day with us for your ceremony. Thanks for your interest in Camden Falls and remember, "It's Your Day!"

Rental Fee: \$300 - The deposit is \$300 to reserve your date and the balance is due 2 weeks ahead. (There will be a 19% service charge and local sales tax applied to all fees)

Time Frame: 3 hour rental for day of event—pre-pictures, ceremony and post-ceremony pics Free rehearsal the night before. (Max 1 hour)

Rental Fees required: Cream folding chairs are \$2 each.

Rehearsal Dinner: Room Rental 1/2 off for Northern or Southern Hall

Additional Policies: No glitter, bird seed, artificial flowers or pop snaps confetti. Gazebo decorations are allowed, wire ties or zip ties only to hang materials. Officiants are not included. If event is cancelled other than weather after deposit is received, it is non-refundable. If weather is not allowing us to have the ceremony then you will receive 1/2 of the total invoice. See manager for additional details. Plan A is for us to host the ceremony outside. If Plan B-Mother Nature will not allow to host your outside ceremony and Camden Falls has a room available it can be hosted inside, only if we don't have space rented (cost is approx \$150—\$250 based on inside setup). To guarantee space for Plan B—Northern or Southern H all \$900. To guarantee space for Plan B—Great Hall \$1,800.



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CFalls Court Yard Ceremony or Reception Rental

Best wishes and congratulations on your upcoming wedding ceremony. We know it's a very special time for you and would be honored to have you host your ceremony here at CFalls Court Yard Ceremony Site, Brand new to our complex. We also understand that you may already have your reception hall booked at another location, but if interested we have reception options at CFalls Court Yard as well. Thanks for your interest in Camden Falls and remember, "It's Your Day!" All items will have a service charge 19% / local tax applies to balance of invoice.

CFalls Court Yard Rental: \$150 / 2 hour rental (100 guests or under—chair rental optional at \$2/ea)

\$150 Deposit

<u>CFalls Reception Rental</u> \$300— CFalls Court Yard Reception Rental without Carmie's Catering (4 hour timeframe)

<u>CFalls Court Yard Rental:</u> \$150— CFalls Court Yard Reception Rental with Carmie's Catering (4 hour timeframe)

No Plan B, tent not included (guests may rent own tent)

Access to Camden Falls restrooms

Table Rental: \$10ea/ 6ft, 8ft, 60" Round, High Top Tables

Guests can provide own Food and beverage

No beverages allowed to be brought into Camden Falls building

\$250 fee for next day clean up if guests don't comply with clean up duties (See manager for details on teardown) Operations manager included ONLY if you use Carmie's Catering

CFalls crew will set up/clean up if all rental items and catering is used.

Guests required to full clean up of CFalls Court Yard after event is over in no catering provided regardless of rental items

Camden Falls to provide trash cans and liners, guests to take to dumpster.

<u>Rehearsal Night Before:</u> Free rehearsal the night before. (Max 1 hour) - (Manager there is using catering) <u>**Rehearsal Dinner:**</u> Room Rental 1/2 off room rental if booked in Camden Falls

Additional Policies: No glitter, bird seed, artificial flowers or pop snaps confetti. Archway décor are allowed wire ties or zip ties only to hang materials. Officiants are not included. If event is cancelled other than weather after deposit is received, it is non-refundable. If weather is not allowing us to have the ceremony then you will receive 1/2 of the total invoice. See manager for additional details. Plan A is for us to host the ceremony outside. If Plan B—Mother Nature will not allow to host your outside ceremony and Camden Falls has a room available it can be hosted inside, only if we don't have space rented (cost is approx. \$150—\$250 based on inside setup). To guarantee space for Plan B—Northern or Southern H all \$900. To guarantee space for Plan B—Great Hall \$1,800.

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Banquet Bar Policies

Bar services may not be interrupted at any time during the reception or event. If you extend the room rental of the hall, you must extend the beverage package as well. Please see the overtime options for details on Host Bar: Tabbed and the All-Inclusive Bar package. If you extend the room rental your bar package can change but not the options offered.

<u>All beverages must be provided by Camden Falls.</u> Any outside alcohol, including flasks, will be <u>confiscated on sight and may not be returned to the owner.</u>

Regardless of the package you have selected, a \$105 bar set-up fee per bar will be applied to your bill. This fee covers the cost of plasticware, straws, garnishes and bar napkins.

For Host Bar: Tabbed, All-Inclusive Bar packages and alcohol-free receptions there will be a 19% service charge and local sales tax. Cash bar prices will be exempt from additional charges of service charge and local sales tax.

If the intention is to have an alcohol-free reception, you will be required to purchase the All-Inclusive Bar—Soft Drink package for your guests:

Adults (12yrs old– over) \$5.25 per person Children (11–4yrs old) \$3.25 per person

Service of alcoholic beverages is in accordance with all federal, state, and local regulations, including Liquor Control Commission regulations. As such, **our staff will not be able to serve any guest who cannot produce a valid state ID.** Camden Falls staff will also exercise the right to **refuse service to a guest that shows "signs of intoxication."**

Camden Falls staff will NOT serve shots of liquor or pitchers of beer to any banquet guest.

Camden Falls reserves the right to deny alcoholic beverage service to any individual or group in violation of any of our banquet bar policies, without customer consent or recourse.

Camden Falls has its own liability insurance for our business and liquor license.

Camden Falls will deny the usage of any cups provided to the wedding party or guests if it exceeds 16oz. IE: beer mugs, martini glasses, margarita glasses.

Camden Falls is dedicated to making your day special, so we have three pricing structures for your convenience. Customize your brands and offerings to match your needs and those of your guests. You can match your perfect day with your ideal budget. Some options may be intermixed based on your needs.

Guest Bar: Cash

Your guests will have the flexibility of choosing from our many options and paying for each drink with cash. A tip jar will be available for guests to show their appreciation. A bartender **fee of \$95 for each bartender** will be applied to the host's bill. Camden Falls will determine the number of bartenders needed based on guest count. Offerings may vary; please make sure to request any specific brands. Below is the pricing offered to your guests. Required bar setup fee is \$105 per bar.

Alcoholy

Cold Drinks:		Hot Drinks			AICUIUI.	
12 oz. Soft Drinks	\$1.75			¢2.00	Domestic Can Beer	\$2.25
12 02. Soft Drinks	φ <u>1</u> .75	Hot Chocolate		\$3.00	Domestic Bottle Beer	\$2.75
Assorted Juices	\$2.00	Coffee (Reg./D	ecaf)			
Orange Juice	\$13 pitcher		LG	\$2.95	Dom. Premium Bottle	\$4.25
U			10	Ş2.93	House Wines	\$4.25
Cranberry Juice	\$13 pitcher		SM	\$ 1.50		40
Iced Tea w/Lemon	\$13 pitcher	Hot Tea		\$2.00	House Liquors	\$3.75
		not rea			Top Shelf Liquors	\$4.75
Lemonade	\$13 pitcher	Hot Spiced Cid	er	\$2.00	Deluve Lieuere	¢c 00
Soft Drinks	\$13 pitcher	Seasonal			Deluxe Liquors	\$6.00
					(Doubles of any liquor ad	d Ş2.50)

Host Bar: Tabbed

Offer your guests an open bar. Each drink poured is tabbed by our trained bartender for the length of the event. An invoice will be issued for a net 14 day pay following the event. A tip jar is placed on the bar. Pricing for each drink type is listed below; feel free to mix and match! Make sure to advise your sales representative of any special brand requests. If there is overtime on room rental, this package must stay open and must offer the same beverages. Required bar setup fee is \$105 per bar.

Liquor Prices:		Beer Prices: (n	nax 4)	Wine Prices: (Select 3)	Beverage Prices:	
House Liquor	\$3.75	Can Beer	\$2.25	House Wine (602) \$4.50	Soft Drinks & Juices	\$1.75
Top Shelf Liquor	\$4.75	Domestic Bottle	\$2.75	White Zinfandel, Chardonnay, Merlot, Cabernet and Barefoot	Pitchers of Soft Drinks	\$13.00
Deluxe Liquor	\$6.00	Dom Premium Bott	le \$4.25	Moscato / Riesling	Pitchers OJ/Cranberry	\$13.00
Doubles of any liquor ad	d \$2.50	White Claws/Seltze	ers \$4.25	Have a favorite brand? Ask your sales representative for availability and pricing.		

Domestic Can Beer: Bud Lt, Budweiser, Miller Lt, Coors Lt, Busch Lt, Old Mil Lt, Busch, BUD (N/A), Old Mil Heavy

Domestic Bottle Beer: Bud Lt, Budweiser, Miller Lt, Coors Lt, PBR, Busch Lt, Old Milwaukee

<u>Premium Domestic Bottle Beer:</u> Mich Ultra, Bud Lt Lime, Smirnoff Ice, Labatt Blue, White Claws, Nutrl, Surf Side (Assot) Twisted Tea, Yuengling Lager, Yuengling Lt, Peroni, Carbliss, High Noon, Corona, Corona Lt, Angry Orchard, Heineken

All-Inclusive Bar:

Unlimited consumption for 5 hours. You may choose to include any of the options below. Make sure to advise your sales representative of any special requests. Overtime hours for All-inclusive Package that exceed 5 hours, see below for details. Specialty drinks can be included with an All-Inclusive Bar. Bar Setup Fee of \$105 per bar is required.

- Price per person applies to guests ages 21+ only; minimum of 85% of your guest count must be 21+.
- 100 guest minimum for the All-Inclusive Bar
- Soft drinks and juices are included for 21+ only
- Guests 20 years and under must purchase package separately.
- 5 hour All-Inclusive Bar must start at the beginning of your event.
- Alcohol-Free Reception: Adults (12yrs old- over) \$5.25 per person Children (11—4yrs old) \$3.25 per person

Overtime Options:

- Host Bar—tabbed for the final hour/s of the event
- Extend all-inclusive package for final hour at 90% per person cost of original package. Minimum of 100 guests. A guest count will be performed by a Camden Falls manager at the start of the hour and billing will be adjusted accordingly with a net 14 day pay.

All-Inclusive Options for Alcohol Reception Only	Prices Per Person
Soft Drinks and Juices (5yrs –20yrs, 4 and under free)	\$5.25
Domestic Bottle Beer	\$14.50
Domestic Can Beer & Seltzers	\$15.50
Domestic Bottle Beer & Seltzers	\$16.50
Domestic Bottle Beer & House Wines	\$17.50

Domestic Bottle Beer, Seltzers and House Wines	\$18.50
House Liquor, Dom. Btl Beer, House Wines	\$18.50
Top Shelf Liquors, Dom. Btl. Beer, House Wines	\$19.50
Deluxe Liquors, Dom. Btl. Beer, House Wines	\$23.50

Beer selections are max of 3 or 4 based on selection:

<u>Domestic Bottle Beer Selections Include:</u> Bud Lt, Budweiser, Miller Lt, Coors Lt, PBR, Busch Lt, Old Mil. <u>Domestic Premium Beer:</u> Yueng Lager, Yueng Lt, DosEquis, Stella Artois, Michelob Ultra, Heineken, Great Lakes, Corona, Corona Lt

<u>Seltzers:</u> White Claws (assorted), Carbliss (Assorted), Bud Lt Seltzers (assorted), High Noon (assorted), Nutrl (assorted), Budweiser Zero (N/A), Surfside (assorted)

<u>House Wines: (Select 2)</u> White Zinfandel, Chardonnay, Merlot, and Cabernet, Barefoot Moscato, Barefoot Riesling

Banquet Beverage Listings

House Liquors (Brands may vary)

Vodka	Triple Sec
Rum	Melon Liqueur
Gin	Blue Curacao
Bourbon	Coffee Liqueur
Scotch	Dry & Sweet Vermouth
Tequila	Grenadine
Amaretto	Lime Juice
Peach Schnapps	Bloody Mary Mix

T op Shelf Liquors

Absolut Vodka Titos Vodka Bacardi Rum Captain Morgan's Spiced Rum Melon Liqueur Tangueray Gin Dewar's Scotch Cutty Sark Scotch Jack Daniel's Whiskey Jim Beam Bourbon Canadian Club Whiskey

Jose Cuervo Gold Tequila

Peach Schnapps Triple Sec Blue Curacao Coffee Liqueur Dry & Sweet Vermouth Grenadine Lime Juice **Bloody Mary Mix**

Amaretto

Deluxe Liquors (All top shelf liquors included)

- Grey Goose Vodka
- Ketel One Vodka
- **Glenlivit Single Malt Scotch**
- **Crown Royal Whiskey**
- Maker's Mark Bourbon
- Grand Marnier Orange Cognac

House Wines

La Terre Cabernet La Terre Merlot La Terre Chardonnay La Terre White Zinfandel **Barefoot Moscato Barefoot Riesling**

Champagne	Btl.	Cs.
Andre'	\$15	\$165
Ballatore Spumanti	\$17	\$180
Martini & Rossi Asti	\$27	\$300

Rehearsal Dinner

Listed pricing does not include 19% service charge or local sales tax. Carmie's BBQ & Grill is a great way to start your weekend.

Flying Solo Menu (Max Party size 25) (Limited menu or Full menu)

Carmie's Menu

Tailored Buffets (Minimum Party size 25)

Carmie's Catering

Wedding Menu Buffets (Minimum Party size 25)

Carmie's Catering

Bar Services for Rehearsal Dinners:

- 1. Host Bar—Tabbed (See Banquet Bar Services for details) This type of bar would be set up in the room and a bartender would be provided. Minimum of \$500 in sales or there is a \$95 bartender fee applied to ending balance of bill.
- 2. Cash Bar-Guests are on their own for drinks and can get them through Carmie's BBQ and Grill bar.
- 3. Self Serve Bar—Limited to bottle beer and wines only. See manager for details. No bartender fee; \$105 bar set-up fee. Special requests please ask and we will do our best to provide your options.





Listed pricing does not include 19% service charge or local sales tax

Specialty Platters

All platters are priced per person and include **one hour of unlimited service**. This package requires a minimum of 100 guests and a specified start/ending time.

Assorted Vegetable Platter	\$2.00
Assorted Cheese & Cracker Platter	\$2.25
Meat and Cheese Platter	\$3.00
Cubed Salami, Pepperoni and Smoked Ham, Cheddar, Baby Swiss and Crackers	

Specialty Trays & Hors D'oeuvres

Trays come in set sizes and they will stay out longer if product is still left. Once tray is gone we tear down.

Small Tray—approx. 12-20	Regular Tray—a	approx. 30-45	Large Tray—appro	эх. 50-65
		Small	Regular	Large
Assorted Vegetable Tray Baby Carrots, Broccoli, Tomatoes		\$40	\$85	\$160
Assorted Cheese & Cracker Assorted Cubed Cheddar, Swiss,	•		\$90	\$170
Seasonal Fruit Tray Strawberries, Grapes, Honeydew			Seaso	onal Pricing
*Deli Combo Tray		\$55	\$100	\$190
Cubed Salami, Cubed Pepperoni	, Cubed Smoked Ham,	Cubed Cheddar/Sv	wiss, Grape Tomatoes, G	reen Olives, Crackers

These selections are sold by the item, dozen or by the pound. Items with a (#) = <u>minimum increment</u> of 5dz. or 5lb.

Chilled Shrimp Cocktail (26-30ct)Market Price/Dz. (#) Meatballs (Swedish, Marinara, Grape Chili)\$16/lb	*Chicken Chunks w/choice of Sauce & Ranch or BC\$12/lb (Honey Mustard, Garlic Parm, Alabama White BBQ, Honey BBQ, Southern BBQ, Sweet Chili Lime, Golden Carolina BBQ, Buff. Ranch, Chipotle Ranch, Carmie's Sweet, Carmie's Heat, Bourbon BBQ, Mild, Frank Hot, Honey Jalapeno, Carolina BBQ, Blazin' BBQ, Reapers Kiss)
Bacon Wrapped Water Chestnuts\$17/dz	*Carmie's Chips or Pretzels\$5/lb
Cheeseburger Sliders\$24/dz	Tortilla Chips & Salsa\$8/lb
Brisket or Pork Sliders\$24/dz	*Spinach & Artichoke Dip & Tortilla Chips\$17/lb
Pretzel Bites with Nacho Cheese\$14/lb	(Serves approx 50 guests)
CFalls Sausage Dip & Tortilla Corn Chips\$17/lb	*Crab Stuffed Mushroom Caps\$19/dz
(Serves approx 50 guests)	*Buffalo Chicken Dip & Tortilla Chips\$17/lb (Serves approx 50 guests)



Listed pricing does not include 19% service charge or local sales tax.

Post– Appetizers

Pizza - \$125 (serves approx 50 guests)

12—One topping pizzas. These will come in to-go boxes. Disposable plates will be included.

Other options available upon request.

Dinner Menus

Listed pricing does not include 19% service charge or local sales tax. Minimum of 50 guests Dinner available for 30 minutes after the last guest is through the line. Kids 5-9 years old receive \$2 off any buffet price, ages 4 and under are free.

"Will You Marry Me Dinner"

\$12.50 per person

I ncludes:	Choice of two:
Sliced Smoked Turkey	Angel Hair Pasta Salad
Sliced Roast Beef	Macaroni Salad
Sliced Honey Ham	Creamy Coleslaw
Lettuce, Tomato, and Onion	Garden Salad w/2 Dressings
American Sliced Cheeses (white/yellow)	Ranch, Fat Free Ranch, French, House- Made Golden Italian, House-Made Creamy
Mayonnaise and Mustard (p/c)	Italian, Bleu Cheese, Balsamic Vinaigrette, Raspberry Vinaigrette, Honey Mustard,
Sandwich Buns	Thousand Island, Poppy Seed and Caesar.
Carmie's Chips and Pretzels	Add an extra selection for \$2 per person

Dinner Menus

Listed pricing does not include 19% service charge or local sales tax. Minimum of 50 guests Dinner available for 30 minutes after the last guest is through the line.

Kids 5-9 years old receive \$2 off any buffet price, ages 4 and under are free.

"Honeymoon Dinner"

<u>Choice of one:</u> Baked Herbed Bone-In Chicken Italian Chicken w/ Amoughio Sauce Smoked Pot Roast with Gravy Peppercorn Chicken w/ Cream Sauce Smoked Pork Tenderloin w/ Sweet/Heat Herb Roasted Chicken Breast Add an extra selection for \$3 per person.

Choice of One:

Buttered Corn Green Bean Almondine California Blend Glazed Baby Carrots Southern Green Beans Santa Fe Corn Add an extra selection for \$2 per person.

\$15.50 per person

I ncludes:

Penne Pasta (Alfredo and Marinara Sauce) Dinner Rolls with Butter Garden Salad Two Dressings Ranch, French, Golden Italian, Creamy Italian, Bleu Cheese, Balsamic Vinaigrette, Raspberry Vinaigrette,

Honey Mustard, Thousand Island

Includes: Coffee, Hot Tea & Iced Tea Station and Water

"Smokin' Hot Dinner"

Choice of T wo:

Smoked Pulled Pork Smoked Bone-In Chicken Sliced Beef Brisket Bourbon Glazed Chicken Smoked Pot Roast with Gravy Smoked Pork Tenderloin Circle Two: Sweet/Heat or Honey walnut glaze Three Cheese Smoked Chicken

Circle Two: Sweet/Heat or Honey walnut glaze

I ncludes:

Choice of T wo:

Brisket Green Beans Roasted Brussels Sprouts Santa Fe Corn Southern Green Beans Southern Mac n Cheese Loaded Baked Potato Salad Smoked Baked Beans Creamy Coleslaw Carolina Coleslaw Add an extra selection for \$2 per person.

\$18.50 per person

<u>Choice of One:</u> Cornbread Muffins Dinner Rolls with Butter

<u>Choice of One:</u> Macaroni Salad Pasta Salad Granny Potato Salad Garden Salad—2 dressings

Ranch, French, Golden Italian, Creamy Italian, Bleu Cheese, Balsamic Vinaigrette, Raspberry Vinaigrette, Honey Mustard, Thousand Island

Carmie's Signatue Sweet & Heat Sauces

Includes: Coffee, Hot Tea & Iced Tea (Unsweetened) Station and Water

Dinner Menus

continued

Listed pricing does not include 19% service charge or local sales tax. Minimum of 50 guests. Dinner available for 30 minutes after the last guest is through the line. Kids 5-9 years old receive \$2 off any buffet price, ages 4 and under are free.

"Best Wishes and Congratulations Dinner \$19.50 per person

Choose T wo Entrees:

Cajun Mozzarella Chicken Smoked Pot Roast w/ Gravy Smoked Pork Tenderloin w/ Sweet/Heat

Peppercorn Chicken w/Light Cream Sauce

Smoked Sliced Beef Brisket (Sweet/Heat Sauce)

Italian Chicken w/ Amoughio Sauce

$\underline{Choice of T Wo:}$ Add an extra selection for \$2 per person.

California Blend Vegetables	Buttered Corn	Southern Green Beans
Green Bean Almondine	Glazed Baby Carrots	Brisket Green Beans
Salted Carmel Carrots	Cut Green Beans	

Choice of One:

Add an extra selection for \$2 per person.

Roasted Red Skins	Scalloped Potatoes	Southern MacnCheese
Loaded Baked Potato Salad (hot)	Whipped Potatoes w/Gravy	Penne Pasta w/Alfredo and Marinara

I ncludes:

Dinner Roll with Butter

Garden Salad w/ 2 Dressings

Ranch, French, Golden Italian, Creamy Italian, Bleu Cheese, Balsamic Vinaigrette, Raspberry Vinaigrette, Honey Mustard, Thousand Island

Includes Coffee, Hot Tea & Iced Tea (unsweetened) Station and Water

Dinner Menus

Listed pricing does not include 19% service charge or local sales tax. Minimum of 50 guests. Dinner available for 30 minutes after the last guest is through the line. Kids 5-9 years old receive \$2 off any buffet price, ages 4 and under are free.

Dinner Upgrades:

Customize your dinner by choosing one of our upgrade options.

These upgrade items are applied to any dinner menu \$15.50 and over and will replace an existing menu item.

Seasonal Upgrades: (See manager for details)

Chef-Carved Beef Top Round

Chef-Carved Smoked Prime Rib

Sliced Peppercorn Beef Tenderloin

Chef-Carved Beef Tenderloin

6 oz. Seared Peppercorn Filet

Single temperature—best served MR

Please ask to speak to our chef personally for any custom menu creation or personal requests you may have.

We can build a personal menu just for you.

continued

Kids Dinner

Listed pricing does not include 19% service charge or local sales tax. Minimum of 10 guests Kids must be aged 9 yrs old down to 3 years old, 2 and under are FREE. Ve are able to serve these meals to your kids if you don't have 10 total kids See manager for details.

Kids Dinner

When you need to satisfy the discerning tastes of kids, why not give them their own selections to choose from? The kids buffet is set up separately from the main buffet. Though parents may be tempted to make some selections from this buffet, we would like to stress that this menu is for kids ages 3—9 yrs old...2 and under are FREE.

"Iron Man Menu"

\$8.50 per person

Chicken Nuggets (4 per person)

Macaroni & Cheese

Fruit Cocktail or Applesauce (select one)

"Loki Buffet"

\$8.50 per person

Mini Corn Dogs (4 per person)

Macaroni & Cheese

Fruit Cocktail or Applesauce (select one)

Additional Rental

Listed pricing does not include 19% service charge or local sales tax.

Chocolate Fountain

Elegant and popular, a chocolate fountain is the perfect way to give your guests a beautiful sweet treat.

Rental for 1 hour is \$300 and \$75 for an additional hour. Maximum time is 2 hours.

Rental price includes milk chocolate and staff to maintain the fountain and dipping products.

Menu 2 does not include Menu 1's items. If you are interested in additional or alternate products, ask your sales representative for availability and pricing.

Menu 1 \$3 per person	Menu 2 \$4 per person
Marshmallows	Caramels
Graham Crackers	Assorted Chocolate Bars
Pretzels	Bananas
Assorted Fruits	Assorted Fruits
Wafers	Pretzels
	Wafers

Banquet Accessory Rental

Customize your event at Camden Falls by taking advantage of our many additional options. See the pricing below for details on available items. Ceremony chairs are required to rent thru our facility for all outdoor events. All rental items will have a 19% service charge applied to ending balance and local sales tax.

Accessory Items

\$2 ea	
\$5 ea	
\$50 Speaker/Speaker Stand/Mic/Mic Stand	
\$15 ea	
\$0.90 ea Rocks, wine, and pilsner	
\$20 ea 2-4'x 8', 2- 3'x 8', 1- 4'x 4', 1- 3'x 4'	
\$25	
\$30 ea	
\$300 / (1 hour rental)	
\$10/ea	
\$300 / No Chandelier \$275 (6 Silk Fingers in Great Hall)	
\$225 / No Chandelier \$200 (3 Silk Fingers in 1/2 Hall)	
\$100/12 units—\$50/6 units	

1/2 hall setting only \$50 (6 units). Great Hall setting \$100 (12 units) Multiple colors available upon request. See manager for details.

Table Service Rentals with Carmie's catering:

\$1.75/per person = China dinner plate, full flatware setup, cloth color napkin, water glass, S/P shaker

\$1.00/plate = China dinner plate, flatware on buffet fork/knife, paper napkin

\$.25/plate = China Salad plate 7"

Disposable ware with Carmie's Catering:

\$1.25/per person = foam dinner plate/appetizer plate/cake plate/plastic silverware and paper napkin/cake fork

\$.50/per person = heavy duty plastic silverware and white napkin

\$.30/per person = black foam appetizer plate / black foam cake plate

Table Service Rentals without catering: (1/2 hall Service Rate \$700 / Great hall Service Rate \$1400)

\$3.50/per person = China dinner plate, full flatware setup, cloth color napkin, water glass, S/P shaker

\$2.00/per person = China dinner plate, flatware on buffet fork/knife, paper napkin

\$1.00/plate = China Salad plate 7"/Dessert Plate

Disposable ware without catering: (1/2 hall Service Rate \$350 / Great Hall Service Rate \$700)

\$1.25/per person = foam dinner plate/appetizer plate/cake plate/plastic silverware and paper napkin/cake fork

\$.50/per person = heavy duty plastic silverware and white napkin

\$.30/per person = black foam appetizer plate / black foam cake plate

Banquet Linen Rental

Camden Falls includes white table linens for all tables.

Receptions that offer appetizers ONLY must pay rental fees for all linens, napkin rentals and all other chinaware rental for guest tables.

<u>inen Rental Pricing</u>

120" Rounds (Additional information) \$19.00 each 90" x 90" White (60" Round Tables) \$4.00 each 84" x 84" Overlays (Sheer/Organza) \$18 each 54" x 114" White (8 ft. Tables) \$4.00 each 52" x 52" Overlays Cotton \$4.00 each \$0.40 each **Napkins** White/Color Skirting \$25 per—13 ft. \$4.50 each Chair Covers (Setup/Cleanup included) Chair Sashes included

Colors for Linen Napkins / Chair Covers and Sashes

Napkin Colors:

Red

Yellow Chocolate Wedgewood Rust **Royal Blue** Peach Burgundy Gold **Dark Purple** Raspberry Gray **Dusty Rose** Black Sea Foam Plum Hunter Green White Navy

Chair Covers

White Black lvory

Chair Cover Sashes

(Available in organza and satin) See display for details.

See your sales representative for color swatches and additional color options.

Questions

Hall Information

Do we have to use your catering if we book the room?

No see rental sheet for details

What are the hall sizes and how many can each accommodate?

Great Hall: Minimum of 250 adult guests, maximum of 550 guests.

Northern Hall: Minimum of 50 adult guests, maximum of 240 guests.

Southern Hall: Minimum of 50 adult guests , maximum of 240 guests.

I s the set-up and clean-up included in the rental fee?

All set-up and clean-up of Camden Falls' products only is included in the hall .

We offer quoted pricing for Camden Falls to set-up all party favors, centerpieces and other décor.

I s there a set amount of time we can have the hall?

The base period for a wedding reception is 5 hours. If you are interested in extending that period, the fee is \$250 per hour with 12am as the cut-off.

How big are the tables?

All round tables are 60" in diameter. The long tables are 8 ft. long and 30" wide. We can use up to 45 round tables at one time; for additional guest seating, 8 ft. tables must be used. Round tables make the room more romantic and guests are able to communicate better with each other.

Can we have candles in the Reception Hall?

You can have candles. If they are less than 2" in diameter they must be covered with some type of globe. If they are over 2" in diameter they must have a drip tray underneath them.

Where would the head table be for the Great Hall?

The location of the head table is customizable and can be altered to meet your needs. Generally, it is located at the center of the west wall, between the sets of patio doors.

Where would the head table be for the Northern Hall or Southern Hall?

The general head table setting for a 1/2 hall is along the west wall, perpendicular to the soundproof dividing wall. This can be adjusted to accommodate your preferred room setting.

Questions

Hall Information

Are there different options for placing the head table?

You can put the head table anywhere you would like. Popular options include the bride and groom on a stage, the bridal party angled towards the center, or a sweetheart table for the bride and groom only.

Are we held to the reception time that we give when we booked the hall?

We send out with our contract a standard 5 hour reception time. You dictate the start/finish time to Camden Falls (We need to know 2 weeks prior/subject to change based on mgr details.)

How do I book Camden F alls and what information do I need to provide?

Contact a sales representative in the Sales and Catering Office to verify the date of interest and number of guests. All contact information for both bride-to-be and groom-to-be should be provided: address, phone numbers, e-mail addresses, and first and last names with proper spelling . A \$1800 security deposit is required to hold your date for Great Hall and a \$900 for the Northern or Southern Hall

Does your hall have air conditioning?

Yes.

Are the bars able to be moved to a different location in the room?

No, but we can set up specialty bars such as a wine bar, martini bar, margarita bar, etc.

Questions

Financial Information

I s there a discount for winter months or any other time?

See the Banquet Prices page for current promotions, or ask your sales representative.

How much is the deposit?

It's \$1800 for Great Hall or \$900 for Northern or Southern Hall, which includes 5 hours, a hands-on manager throughout the event, set-up and clean-up of Camden Falls products, tables and chairs. Linens only come included if you book our catering.

I s there a set amount of time we can have the hall?

The base period for a wedding reception is 5 hours. If you are interested in extending that period, the fee is \$250 per hour with 12am as the cut-off.

I s there a charge for someone to cut the cake?

If you would like a Camden Falls staff member to cut the cake, there is a \$95 fee. Camden Falls will provide the cake plates and dessert forks.

Do you have separate pricing for kids?

We do have alternate pricing for children. Kids ages 5yrs-9yrs will receive \$2.00 off the standard buffet price. Kids ages 4yrs and under are free. An accurate count of children in each age group must be given. We also have kids' buffets available, see kids buffet pricing sheet.

I s there a fee for the bar or bartenders?

There is a mandatory bar set-up fee of \$105 per bar. \$95 per bartender for cash bars only.

When we sign the contract do we mail it in or do we drop it off?

When you receive the contract, you should check over the whole document for accuracy. Correct spelling of names and addresses, correct phone numbers, and accurate dates and times should be confirmed. Once the contract is signed, it should be returned by either mail or physical drop off. The deposit can also be paid via credit card over the phone.

Questions

Financial Information

When are my final payments due?

6 Months prior to the date of the event an additional deposit of \$1500 is due. This is a payment that goes towards the ending balance of your bill.

- 4 Weeks minimum guest count, can't decrease only increase
- 3 Weeks 1/2 total balance of reception
- 2 Weeks guaranteed final guest count
- 1 Week final payment of reception, unless tabbed bar which there is a billing process of NET 14 days after reception to pay.

What method of payment can I use?

For your deposit you may use a credit card, cash, or personal/certified check. All other payments must be made with cash or personal/certified check.

What are the rates of the service charge and local tax?

Service Charge is 19%. Local Sales Tax Service Charge is taxed by state law All services rendered are service charged and state tax applies, even the hall fee.



Questions

Food Information

Do we have to use your catering?

No, but room rental is 1/2 off if you use our catering.

Do I have to stay with only one package from the buffet menus?

You can pick and choose from other menus. If you like one thing from another menu, ask your sales representative for the adjusted pricing of that alteration.

Do you have a chocolate fountain for rent?

Yes, please see the Chocolate Fountain Rental page for details on pricing and packages.

Can we attend a taste testing?

Yes, we a Taste Testing Extravaganza scheduled the last Sunday in January. This test testing is a complimentary taste testing for up to 6 guests, including the bride and groom.

What if we miss the scheduled T aste T esting Extravaganzas?

If you miss the taste testings and still want to sample food, we can schedule a private testing for up to 8 guests. Private testings are not complimentary and prices are based on the food you have chosen to sample. RSVP is needed at least 2 weeks prior in order to assure your products for taste testing.

Do you only have buffet dinner meals or is there an option for plated meals?

Only option is buffet dinners at this time.

How many hors d'oeurves do people usually eat?

Guests usually eat 3 to 6 pieces per person.

Do we get to take the extra food home?

Yes, we would need to know 2 weeks ahead if you plan to take food home. Food will be frozen and given to you next day. See manager for details.

Questions

Food Information

Can we offer passed hors d'oeurves?

Yes, there is a \$95 per server passed fee for hors d'oeurves.

Can we bring in our own food such as candy?

Yes

Can we have an appetizer reception?

Yes; please note that linens and napkins are not included in the pricing of an appetizer reception. Also there is a \$15 minimum per person (see manager for details).

Can we have appetizers set up on the patio?

Yes.

How long does the dinner menu food stay out?

The food will remain available for one half hour after the last guest goes through the line.

Why can't the food stay out longer?

Health codes require that food remain a specific holding temperature. A half hour after the last guest has gone through the line, the food quality is compromised and will be pulled.

What is the minimum number of guests needed for food in Northern/Southern or Great Hall?

For the Northern/Southern Hall setting, it's 50 adult meals. In a Great Hall setting, it's 250 adult meals.

<u>Questions</u>

Beverage Information

Can we bring our own liquor/beer/beverages in?

No.

Do you provide glass stemware for everything?

Glass is only provided for water on the guests tables. All other beverages will be served in plastic, unless the guest rents further glassware. See the Banquet Accessory Rental page for pricing.

What kind of bar options do you have?

We have three pricing structures: Cash Bar, Host Bar Tabbed, and All-Inclusive Bar. See the Banquet Bar Services pages for details.

Can we buy keg(s)?

No, kegs aren't offered, see manager for details.

Can we order shots or pitchers of beer at the Banquet Bar?

Camden Falls does not offer pitchers of beer nor shots of liquor at the Banquet Bar. Guests are welcome to visit Carmie's bar for additional offerings.

Can we offer one signature drink, or set up a specialty bar, such as martini or margarita?

Yes, remember, "It's Your Day!"

Can we set up a bar on the patio?

Yes, there is a \$105 per bar set-up fee that covers plastic cups, napkins, straws, garnishes, etc.

I s there a set-up fee for Banquet Bars?

Yes, there is a \$105 per bar set-up fee that covers plastic cups, napkins, straws, garnishes, etc.

Os there a charge if we don't offer alcoholic beverages at our reception?

See All-Inclusive Bar services for further details. There is a \$95 fee per server that will apply to serve beverages for the evening of reception.

Questions

Beverage Information

Can we buy bottles of liquor?

No.

Can we buy bottles of wine?

Yes, they can be placed at guest tables or held at the Banquet Bar.

When is the payment to be finalized for the bar?

All Inclusive Bar – 1 week prior Host Bar Tabbed– Net 14 day pay. Cash Bar – Night of reception Pre-pay for bartender fee \$95ea and \$105 Set-Up Fee each bar

Rental Information

Do you have a Chocolate F ountain? What dipping products come with it?

We do have a chocolate fountain that we can offer milk or white chocolate with. See the Chocolate Fountain page for package descriptions and pricing.

Do you have high top tables available?

Yes, see the Banquet Accessory Rental page for pricing.

Can we rent centerpieces from Camden F alls?

No, we don't offer any centerpieces. Guests must make arrangements themselves.

What other rental items do you have to offer?

See the Banquet Accessory Rental page for a full listing and pricing.

<u>Questions</u>

Set-Up Information

Do we bring in our own light strands to put on the primary tables?

Yes, you will have to bring in your own lighting strands.

How many tables can we put light strands on?

The number of primary tables may vary, but usually includes the head table, gift table, cake table, appetizer table, coffee station, dinner tables, and sign-in table.

Can we offer assigned seating or open seating?

We have both seating plans available to you. You must provide the table numbers if you are assigning tables for guests.

When can we get into the hall to decorate?

If no events are planned the day before, then we allow guests to decorate the day before your event. If there is an event planned, the building will be opened for you the morning of your event. The time will be determined one week prior.

Will there be someone there to meet us when we decorate the hall?

Yes, a manager is always on duty.

How many colors are available for linens and napkins?

We have 20 different colors available for napkins for rent. Colored linens must be rented.

Will guest tables be set up on the dance floor?

Guest tables are set up surrounding the dance floor and may impinge if the guest count is high or specifically requested by the guest.

What type of power outlets are available for DJ's or bands?

110 V are available. Bands or DJ's must provide for themselves if 220V are needed.

I s there staging for the head table?

Yes, see the Banquet Accessory Rental page for sizes and prices.

Questions

Hotel Information

We would like to book hotel rooms. Do we go through Camden F alls?

No. You can book rooms or room blocks by contacting employees at the Tiffin Hampton Inn. They will assist you in all hotel –related matters. All room blocks start 1 year prior to the reception.

Can my guests book rooms from the internet?

Yes. The Tiffin Hampton Inn will help instruct you on booking guests into your room block.

Will there be food for guests at the hotel?

A continental breakfast is offered in the lobby from 6am-10am. Carmie's will also deliver food to guest hotel for your guests.

How many rooms are at the T iffin Hampton I nn?

65

I s there a pool?

Yes, indoor.

How many rooms are in a block? Do we have to pay for rooms that aren't used?

The general manager at the Tiffin Hampton Inn can assist you with these questions.

Can we have early check -in? Can we do late check-out?

The general manager at the Tiffin Hampton Inn can assist you with these questions.

Miscellaneous Information

I s there a coat check inside Camden F alls?

No

I f we have candles, do we have to light them or does one of your staff members light them?

The guests are to provide lighters and Camden Falls' staff will light the candles.

Do you have any special options for kids?

We can provide an extra table for kids' entertainment. We do not provide coloring books, crayons, or markers. We can set a television for kids' use.

<u>Questions</u>

Miscellaneous Information

Can we have a band and a DJ?

Yes.

Can we reserve tables for family and friends?

Yes, we can provide signs to reserve tables or you can bring in your own.

I s there a room where we can open gifts the next day? I s there a charge?

Yes, we have options at Camden Falls for you to setup a next day gift opening. Tiffin Hampton Inn has a hospitality room, pending availability, see hotel for details

Can we use artificial flowers for decorations in Camden F alls?

Yes.

Banquet Policies

Camden Falls Enterprises, Inc. Additional Policies

Camden Falls management reserves the right to inspect and control all functions being held on the premises. All food and beverage must be purchased through Carmie's Catering, excluding cake. A 19% service charge and present county sales tax will be applied to all food, beverage and services. Contract and deposit are both required to reserve the date. See room rentals for cost of rooms. Reserving your date with Camden Falls requires either the deposit of \$1,800 for the Great Hall and \$900 for the Northern or Southern Hall for date or contract for date. If the deposit of \$1,800/\$900 is received and verbally held on date in question, but contract isn't signed and expires, then you will lose your deposit that was submitted for reserving the date. If your contract is signed and deposit isn't received within 2 weeks and date is cancelled, then you will be responsible for the \$1,800 or \$900 deposit. Function rooms are assigned according to anticipated number of guests. Guests are responsible for 100% of the original number of persons booked in the contract if, two weeks prior, no count has been called into our office. The final guaranteed guest count must be phoned in to the Sales and Catering Office by 12pm, two weeks prior for wedding receptions and one week prior for business and industry events. This is the minimum your group will be charged. Guest counts called in or on contract can never decrease, only increase in count. If no guaranteed count is given to the Sales and Catering Office three business days prior to the event, we will consider your last indication of expected guests as the guarantee. Off-the-menu service from Carmie's Grill & Bar is available for parties of 24 or less. If a private room is reserved for an off-the-menu event, a guaranteed number must also be called into the Sales and Catering Office. If less than the guaranteed numbers attend, the host will be billed for the average meal price for those not in attendance. Camden Falls reserves the right to reassign banquet function rooms at its discretion.

Other groups may be utilizing the same room prior to or following your function. It is the client's responsibility to notify vendors contracted (i.e. band, disc jockey, bakery, florist, or decorator) of all policies and guidelines. The earliest time available for vendor set-up is two hours prior to the start of the scheduled event, unless otherwise arranged through the Sales and Catering Office. It is the policy of Camden Falls that all times scheduled in the contract are strictly adhered to and rooms are vacated on schedule. **If a change from the original room set-up is requested the day of the function, a labor charge will be assessed.** Decorations, exhibits, displays, and equipment must be removed immediately following the end of the event. Tapered Candles must be enclosed in glass to prevent fire hazard.

Additional Charges for the following issues:

\$100 Fee -Confetti / Vomiting (Any small beads, paper or material that has the possibility of getting into carpet), Glitter (Loose or on decorations that may flake into the carpet)

\$50 Fee - Damages to any linens (Pen marks, crayon marks, burns in the linen, rips, tears, wax drippings), Carpet stains (Bleach, rips, tears)

If any damage is done to the facility, contracted guests are responsible for full cleaning, repair, or replacement costs. Liability for damages to the premises will be charged accordingly. Scotch tape, nails, pushpins, glitter, or confetti, or potentially damaging fasteners may not be used on walls, ceilings or outside gazebos. Guests agree to be responsible for any damages done on premise during the period of time the premises are under guest control or by any independent contractor hired by a guest. Camden Falls will not assume responsibility for the damage or loss of any merchandise or articles left in the hotel prior to, during, or following your function.

Price quotations are subject to change due to rising food costs or increased costs of operations. Confirmed prices will be quoted 30 days in advance of the function date. Menu tasting is available with confirmed events (advanced arrangements must be made and a nominal fee may be charged).

Northern Hall or Southern Hall minimum guest count for food is 50 adult meals and for the Great Hall minimum is 250 adult meals.

A deposit determined by the Sales and Catering Office is required for all bookings. If the deposit is received and contract expires, event will not be refunded the deposit, due to verbal commitment and hold on date. If billing privileges have been established, a cancellation fee determined by the Sales and Catering Office will apply as a deposit according to cancellation policies below. All function charges must be paid at the conclusion of the function, unless billing privileges have been made at least 30 days in advance with the Sales and Catering Office. An additional deposit of \$1500 will be required 6 months prior for wedding receptions (which will be applied to your ending balance of your reception). If additional deposit is not received on the date due and event is cancelled that deposit is still due. 4-3-2-1 Plan: 4 weeks — minimum guest count (can't decrease), 3 weeks -1/2 total balance, 2 weeks— total guest count, 1 Week — total balance due for receptions or reunions. If There is an "ACT of GOD" within the family, Camden Falls will consider the reschedule of reception, but no refund on deposits or additional deposits if cancelled.

Cancelled event deposits for Friday and Saturday, days or nights, are non-refundable. Any deposits that are received prior to the contract being signed are non-refundable if event is not booked. For Sunday-Thursday events, cancellations are non-refundable with less than one-year prior notice. Wedding receptions cancelled less than 6 weeks prior to the event date will be responsible for if booked in: 1/2 Hall \$3000, Great Hall \$4000.